

# Senior Project Manager

## POSITION SUMMARY:

REVTech is seeking an experienced, passionate, and self-driven Senior Project Manager to join our Technical Services team. This is an exciting opportunity to significantly contribute to the shaping of REV's future. We are a fast-paced, innovative, entrepreneurial environment with huge potential for career growth.

REVTech is a diverse, veteran-owned/women-owned IT consulting firm that has become a trusted partner to Enterprise and Fortune 1000 companies nationwide. We solve complex business and humanitarian problems with innovative technology solutions across public and private sectors, specializing in custom-built Web Applications, Automation, Cloud Migrations, Data Centralization, API's, and other solutions.

## JOB DESCRIPTION:

REVTech is seeking an experienced and dynamic Senior Project Manager to join our team. The ideal candidate will be responsible for planning, executing, and closing projects within the specified timelines and budget. This role requires strong leadership, communication, and problem-solving skills. Our People – Performance – Purpose-led culture helps us connect, collaborate, and work together in agile ways to meet all our client needs. As a Senior Project Manager at REVTech, you'll oversee multiple projects, managing plans, budgets, and schedules. You'll maintain close contact with clients, and initiate liaison with stakeholders to facilitate project activities. The Senior Project Manager will collaborate with cross-functional teams, ensuring that project goals align with the organization's objectives. Make the most of your talents in a fast-paced environment driven by people who strive for achievement.

REVTech is seeking an experienced, passionate, and self-driven Senior Project Manager to join our Technical Services Team where your expertise shapes not only our future but the very essence of our sales organization. This is more than a job; it's an opportunity to redefine the tech landscape and contribute significantly to the evolution of REV. We're not just an IT consulting firm; we're a diverse, veteran-owned/women-owned powerhouse that has garnered the trust of Enterprise and Fortune 1000 companies nationwide. Our mission is to unravel complex business and humanitarian challenges through pioneering technology solutions that span both the public and private sectors. From crafting custom-built Web Applications to streamlining processes through Automation, orchestrating Cloud Migrations, centralizing data, building APIs, and beyond, every day at REVTech is a chance to shape the future of technology and make a profound impact on our world.

**RESPONSIBILITIES:****PEOPLE**

- Develop and maintain strong relationships with assigned clients, understanding their needs and problems while exceeding their expectations.
- Interact with key business stakeholders to inform and communicate. Facilitate transparency within the business.
- Build lasting relationships through day-to-day interactions with key client managers and staff.
- Keeping up to date with industry trends and developments.
- You take deep pride in your work and view each new problem as an opportunity for success; you approach challenges creatively, but methodically.
- You face change with a cool head and persevere even if you don't have all the details; you seek to understand ambiguity to provide clarity for the entire project team.

**PERFORMANCE**

- Directs project efforts to define scope, assess risks, create work breakdown structure/work, and develop a schedule leading to the completion of the project, while ensuring that the project is consistently aligned with the organization's strategic objectives. Contribute to project estimating and planning.
- Prepare and present designs, specifications, and estimated costs.
- Drive measurable program performance gains correlated to execution velocity. Establish governance over prioritization decisions to ensure alignment with key performance indicators.
- Ensures integration of projects and adjusts project scope, timing, and budgets as needed, based on the needs of the business

**PURPOSE**

- Identifying risks and forming contingency plans as soon as possible.
- Modify new or existing plans as required.
- Creating and executing project work plans and revising as appropriate to meet changing needs and engineering requirements associated with plant and facilities projects.

**QUALIFICATIONS:**

- Bachelor's degree in a technical area of study.
- 5+ years of project management experience.
- Experience in planning projects with large data sets and making decisions for data-driven analytics.
- Demonstrated communication skills, including the ability to communicate ideas.
- Ability to balance and prioritize multiple projects and priorities.
- Understanding of strategic IT solutions
- Relevant Management certification may be required.

- Must be able to lead and take complete responsibility for project planning, scheduling cost control, and contract administration.
- Must be able to detect the need for adjustments in the execution strategy and to successfully implement change.
- Willingness to build professional relationships with staff and clients.
- Excellent communication, motivational, and interpersonal skills

REVTech is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

To learn more about REV, please visit our website at <https://revtechllc.com/>

*This description is not intended to represent an all-inclusive list of job responsibilities, but to outline the essential functions of the position. REV LLC DBA REV Tech reserves the right to change, alter, or revise this job description at any time with or without notice. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status. REV is an EO employer – M/F/G/L/Veteran/Disability.*